

**MO DEPT ELEMENTARY AND
SECONDARY EDUCATION
EPEGS
Education Technology Plan
SCHOOL YEAR: 2008 - 2009
DISTRICT: 011-082 ST. JOSEPH**

Mission Statement:	Educating each child for success
Local Needs:	<p>Instructional practices: CA must address phonemic awareness and phonics instruction. They should be continued at the secondary level through vocabulary and grammar instruction. Math achievement indicates students K-12 struggle in the area of problem solving. In 2006, elementary schools implemented inquiry based math programs. This approach needs to be extended to secondary levels.</p> <p>Staffing Decisions: The District has difficulty filling Middle School positions with teachers that have graduated from Middle School teacher prep programs. Most SJSD middle school teachers have achieved their middle school certification through the Praxis test. Each SJSD Title I school now employs a Family Involvement Coordinator to encourage family involvement with our most at risk populations. An instructional coaching program K-12 was established in 2004. SJSD middle schools have been staffed with additional CA teachers the past two years. SJSD provides 18 half time guided reading teachers, staff for before and after school tutoring programs, 9.5 FTE's to provide individual assistance to at risk learners during the school day (secondary). All title I teachers are used to support literacy in 6 elementary schools.</p> <p>Instructional Resources and Fiscal Effort: The needs assessment shows more than adequate teacher materials, professional development, and staffing being supported by the curriculum budget. 1.1 million dollars' worth of math materials and resources have been added since 2005. CA instructional resources will be adopted again in 2009. The budget line for this purchase is 1.5 million dollars. An assessment department was established in 2007, and 16 instructional coaches were added in 2004.</p>

1. Goal: Develop and enhance quality educational/instructional programs to improve performance and enable students to meet their personal, academic, and career goals.

1. Objective: I.1 Close the achievement gap for all sub-groups by 2% improvement annually.

MSIP Standard: 1.1,1.2,1.3,2.1,5.2,6.1,6.2,6.3,6.5

Progress Measure:

School Year	Baseline	Progress	Target	Target Met
2006 - 2007	11			N/A
2007 - 2008		14	14	Yes

Comments:

1. Strategy: I.1.2 Identify and implement appropriate instruction and programming for students.

MSIP Standard: 5.1,6.3,6.7,8.2

Persons Responsible: Directors of CIA, Director of Special Ed, Principals, Coaches, Title 3, and All Teachers

Funding Source Name: Adult Education and Literacy-State, Local Funds, Prop C, Adult Education and Literacy, Assistive Technology Reimbursement, Basic Formula - State Monies, Title I Migrant Education, TITLE V, Reader/Blind, TITLE II.A, ECSE - Current Year, Special Education Part B Entitlement, Sp Ed High Need Fund - State, Pub Placement, Homeless Education, Basic Formula - Classroom Trust Fund, Career Ladder, TITLE III, Wallace Foundation Grant, Schoolwide Pool

Date to Implement Strategy: 07/01/2007

Date of Completion: 06/30/2012

1.Action Step: I.1.2.1 School and department improvement plans will be written and implemented yearly and will include implementation of best practices

Date To Implement Action Step: 07/01/2007

Date of Completion: 06/30/2012

2.Action Step: I.1.2.2 Identify and implement best practices that will thread across all grade levels

Date To Implement Action Step: 07/01/2007

Date of Completion: 06/30/2012

3.Action Step: I.1.2.3 Principals will supervise, monitor, and evaluate the implementation of best practices identified at the district and building levels

Date To Implement Action Step: 07/01/2007

Date of Completion: 06/30/2012

4.Action Step: I.1.2.4 A professional development plan will be written each year at the district and school levels

Date To Implement Action Step: 07/01/2007

Date of Completion: 06/30/2012

5.Action Step: I.1.2.5 An instructional coaching program will be utilized to improve the quality of all teachers

Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
6.Action Step: I.1.2.6 A new-teacher institute will be established
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
7.Action Step: I.1.2.7 Job-embedded professional development will be offered at all schools
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
8.Action Step: I.1.2.8 Walkthroughs will be consistently practiced by principals and Curriculum, Instruction, and Assessment Department
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
9.Action Step: I.1.2.9 Common instructional strategies will be identified and implemented K-12
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
10.Action Step: I.1.2.10 Teacher-leader training will be offered to all teacher leaders in order to build leadership capacity
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
11.Action Step: I.1.2.11 Leadership training will be presented monthly to principals
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
12.Action Step: I.1.2.12 An aspiring principal cohort will be established
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
13.Action Step: I.1.2.13 Conduct program evaluations as directed by MSIP and as commissioned by the Superintendent
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
14.Action Step: I.1.2.14 Increase enrollment of students enrolling in and acquiring college credit by accessing Advanced Placement (AP) courses
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
15.Action Step: I.1.2.15 Expand English Speakers of Other Languages (ESOL) program as needed
Date To Implement Action Step: 07/01/2007

Date of Completion: 06/30/2012
16.Action Step: I.1.2.16 A tutoring program will be implemented in every elementary school
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
17.Action Step: I.1.2.17 A Guided Program of Study (GPS) for at risk students will be offered at every middle and high School
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
18.Action Step: I.1.2.18 The SJSD will provide summer programming for all students
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
19.Action Step: I.1.2.19 Middle schools will offer two periods of literacy for all students
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
20.Action Step: I.1.2.20 Alternative school programs will be realigned and monitored to efficiently meet the needs of alternative students
Date To Implement Action Step: 07/01/2007
Date of Completion: 05/30/2008
21. Action Step: I.1.2.21 Reading recovery will be implemented at all the Title I schools.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
22. Action Step: TI.I.1.2.1 Reading Recovery will be implemented throughout the Title I schools.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
23. Action Step: TI.I.1.2.2 Provide in-service training meetings for Title I reading staff on effective practices and reading strategies.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
24. Action Step: TI.I.1.2.3 Make tutoring available to students at all schools in the SJSD including homeless students.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
25. Action Step: TI.I.1.2.4 Provide homeless students at Noyes Home and BCA, opportunities for support with either a reading tutor and/or a transition coach.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012

26. Action Step: TI.I.1.2.5 Provide homeless staff development opportunities at least twice a year on effective teaching strategies for at-risk students.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
27. Action Step: TI.I.1.2.6 Provide extended learning for Neglected and Delinquent students during the summer.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
28. Action Step: TI.I.1.2.7 Continue collaboration between Buchanan County Academy and St. Joseph School District to provide a better transition for at-risk students.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
29. Action Step: TI.I.1.2.8 Provide a social worker to assist homeless students with resources and support.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
30. Action Step: TI.I.1.2.9 Provide supplies to support implementation of a research-based, quality early childhood curriculum.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
31. Action Step: TI.I.1.2.10 Provide professional development on Early Education Effective Teaching Practices.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
32. Action Step: TI.I.1.2.11 Provide an opportunity for Preschool students who are Homeless to attend one of the District preschool programs.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
33. Action Step: DI.I.1.2.1 Systematic instruction for phonemic awareness (elementary), phonics instruction (elementary) and grammar and vocabulary (secondary) well established through professional development and monitored through district assessment
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
34. Action Step: DI.I.1.2.2 Implement an inquiry approach to mathematics grades 7-12
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
35. Action Step: DI.I.1.2.3 Identify top performing teachers to ensure that all subgroups have equitable access to their teaching.

Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
36. Action Step: DI.I.1.2.4 Identify and implement best practices that will thread across all grade levels: Inquiry-based math, Inquiry-based science, Problem-based learning in social studies, and Readers and Writers Workshop in communication arts
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
37. Action Step: DI.I.1.2.5 Common instructional strategies based on the work of Robert Marzano will be identified and implemented K-12: Identifying Similarities and Differences, Summarizing and Note Taking, Reinforcing Effort and Providing Recognition, Homework and Practice, Nonlinguistic Representations, Cooperative Learning, Setting Objectives and Providing Feedback, Generating and Testing Hypotheses, Cues, Questions, and Advance Organizers.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
38. Action Step: SP.I.1.2.1 A planning group will be established to plan and schedule professional development in areas of evidence-based, high quality reading instruction, representative of the district profile.
Date To Implement Action Step: 06/01/2008
Date of Completion: 06/30/2008
39. Action Step: SP.I.1.2.2 Identify and select research-based instructional strategies for professional development. Dates will be set up for initial training and follow-up consultation.
Date To Implement Action Step: 06/01/2008
Date of Completion: 06/30/2008
40. Action Step: SP.I.1.2.3 Contract with appropriate experts in the field of reading to provide professional development for special education teachers.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
41. Action Step: SP.I.1.2.4 Purchase supplies and communicate with professional development presenter regarding materials for special education reading training.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
42. Action Step: SP.I.1.2.5 Training of special education teachers 3-5 (regular ed. will be included).
Date To Implement Action Step: 08/01/2008
Date of Completion: 06/30/2012
43. Action Step: SP.I.1.2.6 Survey special education teachers and regular education teachers involved in training to evaluate the training.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012

44. Action Step: SP.I.1.2.7 Implementation of intervention model by special education teachers.
Date To Implement Action Step: 10/01/2008
Date of Completion: 06/30/2012
45. Action Step: SP.I.1.2.8 In-Service semi-annually to enhance implementation by special education teachers and to assess effectiveness of professional development or re-teach.
Date To Implement Action Step: 10/01/2008
Date of Completion: 06/30/2012
46. Action Step: SP.I.1.2.9 The literacy coach will meet monthly with the Coordinator of Special Education to discuss student progress as demonstrated by the data collected by IEP goals and objectives.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
47. Action Step: SP.I.1.2.10 Literacy coach will meet with teachers in each building on a monthly basis to problem solve and ensure correct implementation of evidence-based reading strategies.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
48. Action Step: SP.I.1.2.11 Observations will be conducted quarterly by literacy coach to ensure the evidence-based reading strategies are implemented in special education classrooms.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
49. Action Step: SP.I.1.2.12 Reports of special education reading data collected and progress will be made to the Stakeholder Group on a semester basis.
Date To Implement Action Step: 10/31/2009
Date of Completion: 06/30/2012
50. Action Step: SP.I.1.2.13 Reports will be made to DESE as required under the grant rules.
Date To Implement Action Step: 01/01/2009
Date of Completion: 06/30/2012
51. Action Step: SP.I.1.2.14 A survey will be completed by special education teachers at the end of -each training to evaluate their perception of the usefulness of the training and the level of their comfort with using the material.
Date To Implement Action Step: 08/01/2008
Date of Completion: 06/30/2012
52. Action Step: SP.I.1.2.15 Monitor individual special education student's progress quarterly.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
53. Action Step: SP.I.1.2.16 Students in grades 3-5 receiving special education instruction in the area of reading will have reading progress monitored with the CTOPP.
Date To Implement Action Step: 10/01/2008

Date of Completion: 06/30/2012
54. Action Step: SP.I.1.2.17 Special education students in grades 3-5 Communication Arts MAP scores will be monitored and analyzed.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
55. Action Step: SP.I.1.2.18 Scores from S.R.I. administration will be analyzed to evaluate reading progress for students in special education.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
56. Action Step: SP.I.1.2.19 Structured observations conducted by the literacy coach to ensure correct implementation of evidence-based reading instruction by special education teachers.
Date To Implement Action Step: 09/01/2008
Date of Completion: 06/30/2012
57. Action Step: SP.I.1.2.20 Literacy coach will meet with grade level teachers of special education students and discuss implementation problems.
Date To Implement Action Step: 08/01/2008
Date of Completion: 06/30/2012
58. Action Step: EL.I.1.2.1 Provide adequate ESOL instruction in five language modalities: speaking, listening, reading, writing, and comprehension.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
59. Action Step: EL.I.1.2.2. Consider students' language proficiencies in the implementation of best practices in all classrooms.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
60. Action Step: EL.I.1.2.3 Use native language support when applicable.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
61. Action Step: EL.I.1.2.4. Provide professional development opportunities which focus on providing instruction for English Language Learners and/or migrant students.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
62. Action Step: EL.I.1.2.5 Provide extended learning for English Language Learners during the summer.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012

63. Action Step: TFA1.I.1.2.1. Continue to provide students with appropriate network access.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
64. Action Step: TFA1.I.1.2.2. Provide Students in grades 9 -12 training on accessing and using Web 2.0 tools that emphasis research and collaboration.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
65. Action Step: TFA1.I.1.2.3. Continue to provide K-8 students training on Keyboarding and Productivity tools using labs and classroom laptops.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
66. Action Step: TFA1.I.1.2.4. Identify and assess 8th grade tech literacy skills.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
67. Action Step: TFA1.I.1.2.5. Continue to provide student access to mobile and conventional labs.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
68. Action Step: TFA1.I.1.2.6. Continue to identify and provide software resources to enhance student learning.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
69. Action Step: TFA1.I.1.2.7. Provide before and after school library access for students to continue to access district resources and enhance student learning.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
70. Action Step: TFA1.I.1.2.8. Provide instructional access to streaming video services.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
71. Action Step: TFA2.I.1.2.9. Identify technology needs from the districts Professional Development Plan and work with PD team to provide necessary training.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
72. Action Step: TFA2.I.1.2.10. Ongoing Technology Professional Development will be provided to Instructional Coaches and Media Specials.
Date To Implement Action Step: 07/01/2009

Date of Completion: 06/30/2012
73. Action Step: TFA2.I.1.2.11. Support new-teacher institute by identifying technology needs of new teachers and provide the necessary information and follow-up support.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
74. Action Step: TFA2.I.1.2.12. Work with building Professional Development teams consisting of staff, parents and local community members to identify and provide building specific job imbedded professional development.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
75. Action Step: TFA3.I.1.2.13. Review recommendations from Program Evaluations to determine best methods to provide technical support to staff and students.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
76. Action Step: TFA3.I.1.2.14. Develop a plan to determine how to best utilize library media services to enhance instruction.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012

2. **Goal:** Recruit, attract, develop, and retain highly qualified staff to carry out the LEA (local educational agency)/District mission, goals, and objectives.

1. Objective: II.1 Provide students with a minimum of 95% of certificated staff that meets the definition of "highly qualified" as defined by the DESE High Objective Uniform State Standard of Evaluation (HOUSSE) criteria.

MSIP Standard: 3.1,3.2,4.1,4.2,4.3,5.1,6.7

Progress Measure:

Comments:

1. Strategy: II.1.1 Recruit and develop highly qualified staff.

MSIP Standard: 3.1,3.2,4.1,4.2,4.3,5.1,6.7

Persons Responsible: Human Resources, Curriculum Dept., ESOL Coordinator, and Principals

Funding Source Name: Perkins Basic Grant - Secondary, Wallace Foundation Grant, Early Child Parents as Teachers, Career Ladder, Basic Formula - State Monies, TITLE III, Local Funds, Title I Migrant Education, Perkins Basic Grant - Postsecondary, ECSE - Current Year, Prop C, Basic Formula - Classroom Trust Fund, TITLE II.A

Date to Implement Strategy: 07/01/2007

Date of Completion: 06/30/2012

1.Action Step: II.1.1.1 Beginning salaries will be at 95% of the average salary of our competitors (Kansas City Suburban)

Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
2.Action Step: II.1.1.2 All teachers and administrators employed by the St. Joseph School District will have the appropriate certification
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
3.Action Step: II.1.1.3 Increase minority staff that mirrors the student population
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
4.Action Step: II.1.1.4 Implement a recruiting plan by a. Conducting mock interviews, make class visits, and conduct screening interviews at MWSU and NWMSU b. Offering contracts to new teachers after screening interviews c. Holding a reception for education majors and professors at MWSU and NWMSU d. Offering professional development opportunities for education majors e. Offering networking for new teachers at the annual New Teacher Welcome Reception
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
5.Action Step: II.1.1.5 Revise teacher placement practices
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
6.Action Step: II.1.1.6 Encourage the pursuit of advanced degrees, National Board Certification, and specialty licenses for skilled areas
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
7. Action Step: TI.II.1.1.1 Provide high quality staff for both ECSE and Title I Preschool programs.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
8. Action Step: TI.II.1.1.2 Provide high quality Title I staff, certified reading teachers.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
9.Action Step: DI.II.1.1.1 Funds equaling 10% of Title I budget will be targeted for professional development as determined by the needs assessment of the district and individual schools
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
10. Action Step: EL.II.1.1.1 Increase ESOL minority staff that mirrors student ESOL population.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012

11. Action Step: EL.II.1.1.2 Promote available graduate programs that offer advanced degrees and endorsement in the area of ESOL.
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
12. Action Step: TFA2.II.1.1.1. Create Instructional Coach Summer Institute, a program designed to update coaches on latest practices and technology tools.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
13. Action Step: TFA2.II.1.1.2. Create Library Media Summer Institute, a program designed to update Library Media Specialists on latest practices and technology tools.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
Strategy: II.1.2 Retain a highly qualified staff
MSIP Standard: 3.1,3.2,4.1,4.2,4.3,5.1,6.7
Persons Responsible: Human Resources, Curriculum Dept., ESOL Coordinators, and Principals
Funding Source Name: Career Ladder, Wallace Foundation Grant, TITLE II.A, Basic Formula - Classroom Trust Fund, Basic Formula-State Monies, TITLE III, Local Funds, Title I Migrant Education, TITLEV, Prop C
Date to Implement Strategy: 07/01/2007
Date of Completion: 06/30/2012
1.Action Step: II.1.2.1 Compare retention rates to state average
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
2.Action Step: II.1.2.2 Collect and compare SJSJ data regarding quality teacher retention
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
3.Action Step: II.1.2.3 Revise teacher and principal evaluation programs
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
4. Action Step: TFA3.II.1.2.1. Develop technology survey for staff, parents and community that will provide direction and guidance for continued professional development.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
5. Action Step: TFA3.II.1.2.2. Identify staffing needs for continued technology professional development.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
6. Action Step: TFA3.II.1.2.3. Create a Strategic Planning Team to identify long range goals and technology

implementation strategies.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
7. Action Step: TFA3.II.1.2.4. Develop plan for identifying best use and practices for elementary Library Media Specialists.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
8. Action Step: TFA3.II.1.2.5 The Tech Plan committee consisting of staff, parents, and community members will meet twice a year to review and revise the tech plan as needed.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
3. Goal: Practice fiscal stewardship of resources.
1. Objective: IV.1 Manage the operating funds of the District in a manner that will provide sufficient resources to fund the educational needs of all students as measured by an annual, clean, audit report.
MSIP Standard: 8.5,8.6
Progress Measure:
Comments:
1. Strategy: IV.1.1 Develop and implement a financial plan to provide sufficient resources to fund the District's goals and objectives
MSIP Standard: 8.5,8.6
Persons Responsible: Superintendent, Board of Education, Administration, Principals, Teachers
Funding Source Name: Prop C, Local Funds, Basic Formula - State Monies, Basic Formula - Classroom Trust Fund
Date to Implement Strategy: 07/01/2007
Date of Completion: 06/30/2012
1. Action Step: IV.1.1.1 Maintain operating reserves at adequate but not excessive levels, to provide for: a. Negative cash flow from July through mid-December (when first property taxes are received), plus b. Unexpected expenditures or unanticipated shortfalls in revenue, plus c. An amount for one-time capital needs which will not be met through the annual budget or from borrowing
Date To Implement Action Step: 07/01/2007
Date of Completion: 06/30/2012
2.Action Step: IV.1.1.2 Ensure that operating and debt service levies are adequate to meet obligations: a. Debt service principal and interest payments b. Technology: \$250/student annually c. Curriculum and textbooks: Maintain 7-year cycle for adoption and purchase d CIP: Annual requirements for roofs, asphalt, HVAC, and other preventive maintenance as determined by periodic inspections of roofs and asphalt and prioritized based on safety and any increased expenditures from deferring e. Beginning teacher salaries will be at 95% of the average salary of our competitors in other urban or suburban areas.
Date To Implement Action Step: 07/01/2007

Date of Completion: 06/30/2012
3. Action Step: IV.1.1.3 Make 63 cent operating levy permanent.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
4. Action Step: IV.1.1.4 Communicate the vision for the future to staff, parents, and community.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
5. Action Step: IV.1.1.5 Support teaching and learning through materials and equipment in learning resource centers/libraries.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
6. Action Step: TFA4.IV.1.1.1. Provide hardware and software to support Project Lead the Way.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
7. Action Step: TFA4.IV.1.1.2. Purchase Palms for Elementary Assessment Program.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
2. Strategy: IV.1.3 Collect, analyze and disseminate data and submit required reports with accuracy and in a timely manner for the District, and State and Federal governments. (Core data, finances, assessment, etc.)
MSIP Standard:
Persons Responsible: Superintendent, Data Manager, Core Data Dept., and Directors
Funding Source Name: Prop C, Local Funds, Basic Formula - State Monies, Basic Formula - Classroom Trust Fund
Date to Implement Strategy: 07/01/2008
Date of Completion: 06/30/2012
1. Action Step: IV.1.3.1 Establish a core data department, including manager and technicians for accountability reporting.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
2. Action Step: IV.1.3.2 Assemble a data task force for the purpose of monitoring, facilitating, and guiding decisions, and actions of all data reporting.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
3. Action Step: TFA4.IV.1.3.1. Provide laptop carts for Curriculum Arts department.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012

4. Action Step: TFA4.IV.1.3.2. Provide software for the Business department to move Business programs into all high schools.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
5. Action Step: TFA4. IV.1.3.3. Work with administration to make staff and student aware of Acceptable Use Agreement policy and procedures.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
6. Action Step: TFA4.IV.1.3.4. Provide access to the Acceptable User Agreements on district web site.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
3. Strategy: IV.1.4 Maintain and enhance resources to support teaching and learning.
MSIP Standard:
Persons Responsible: Superintendent, Chief Financial Officer, All Directors
Funding Source Name: Prop C, Local Funds, Basic Formula - State Monies, Basic Formula - Classroom Trust Fund
Date to Implement Strategy: 07/01/2008
Date of Completion: 06/30/2012
1. Action Step: IV.1.4.1 Continue the cycle of updating and replacing curriculum resources and ancillary materials as needed.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
2. Action Step: IV.1.4.2 Support teaching and learning with applied learning tools, lab equipment, and any other items needed for student success in all content areas.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
3. Action Step: IV.1.4.3 Support teaching and learning through materials and equipment in learning resource centers/libraries.
Date To Implement Action Step: 07/01/2008
Date of Completion: 06/30/2012
4. Action Step: TFA4.IV.1.4.1. Develop and implement a 5-year technology replacement cycle.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
5. Action Step: TFA4.IV.1.4.2. Continue to provide subscription software access to Fine Arts program.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2010

6. Action Step: TFA4.IV.1.4.3. Continue to supply the necessary hardware and software updates to maintain our fixed and mobile labs.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
7. Action Step: TFA4.IV.1.4.4. Continue to monitor and update wireless network across the district.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
8. Action Step: TFA4.IV.1.4.5. Use e-Rate funds to continue to provide phone service equipment that meets district communication needs.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
9. Action Step: TFA4.IV.1.4.6. Use e-Rate funds to provide Local Phone Service (Plexar).
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
10. Action Step: TFA5.IV.1.4.7. Continue to provide hardware training and support for tech staff.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
11. Action Step: TFA5.IV.1.4.8. Continue to provide software training and support for tech staff.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
12. Action Step: TFA5.IV.1.4.9. Develop a tech services culture that is building centric providing proactive assistance to staff and students.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
13. Action Step: TFA5.IV.1.4.10. Continue to provide ongoing training to Network staff.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012
14. Action Step: TFA5.IV.1.4.11. Provide results of support survey to tech staff to identify strengths and weaknesses.
Date To Implement Action Step: 07/01/2009
Date of Completion: 06/30/2012

Additional Elements:

The No Child Left Behind Act (NCLB) states that districts must have long-range education technology plans to apply for program funds and that the plan address specific evaluation requirements. Describe the process and accountability measures the district will use to evaluate the extent to which activities funded by an NCLB program are effective in integrating technology into curricula and instruction, increasing the ability of teachers to teach, and enabling students to reach challenging State academic standards.

Technology committee members will meet to evaluate the plan. They will provide input and insight as to the direction and structure of the District Tech Plan. This will be presented to the Superintendent's Council for discussion and review. The Plan will be taken to the Curriculum Council Tech Committee for discussion and review. It will be presented to the Board of Education of the St. Joseph School District by the technology coordinator for approval. The plan will be presented to advise and inform building administrators. Building administrators will be provided a copy of the plan to review and place on file at each building site. The community will be informed that a new technology plan has been approved by the school board at a regularly scheduled board meeting. This will be accomplished through the board minutes and through the summary of the board meeting. A copy of the District Tech Plan will be made available on the district web site for community wide access. Technology committee meetings will be held at least twice a year to review the status of the plan. The Technology Committee will monitor hardware, infrastructure, and software acquisition on an on-going basis to see if it meets the requirements of the Tech Plan. Superintendent, principals, and technology support staff will monitor the acquisition of technology to see if it fulfills the Tech Plan. The effectiveness of the Tech Plan will be evaluated through a survey of staff and students to see if goals, objectives and action plans are being met. The impact of technology on student learning will be evaluated by reviewing MAP test results and other student learning assessment tools, such as teacher evaluation and observation. The effectiveness of the Tech Plan will be evaluated through a survey given to parents to see if goals, objectives and action plans are being met.



The Universal Service Fund E-rate Program states that district long-range plans must address five essential elements. The district provides assurances to DESE that the technology plan contains the following:

- Clear goals and realistic strategies for using telecommunications and information technology to improve education services;
- Professional development strategies to ensure that staff know to use these new technologies to improve education services;
- Assessment of the telecommunication services, hardware, software, and other services that will be needed to improve education services;
- Sufficient budget to acquire and support the non-discounted elements of the plan: the hardware, software, professional development and other services that will be needed to implement the strategy; and
- Evaluation process that enables the school to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.

