

PROCEDURES AND SUGGESTIONS FOR NOMINATING CANDIDATES
Spring, 2011
2011-12 TEACHER OF THE YEAR FOR THE ST. JOSEPH SCHOOL DISTRICT

The Teacher of the Year program is conducted annually in St. Joseph in conjunction with the Missouri Department of Elementary and Secondary Education and the National Teacher of the Year program. Designed to focus public attention on excellence in teaching, the Teacher of the Year program is the oldest nationwide program honoring classroom teachers. Once again, the St. Joseph School District Foundation has agreed to sponsor the 2011-2012 St. Joseph Teacher of the Year competition.

WHO IS ELIGIBLE?

Any full-time teacher currently employed by the District (Preschool - Grade 12) may be a candidate for the program. School personnel whose duties are primarily administrative (such as principals, librarians, or guidance counselors) are not eligible. Teachers must have three years of teaching experience and **not** currently involved in a Personal Improvement Plan.

CANDIDATES SHOULD POSSESS THE FOLLOWING QUALIFICATIONS:

- be skilled and dedicated teachers who plan to continue teaching in the future
- have the respect and admiration of students, parents, and colleagues
- play an active role in the community (serve/lead in civic, religious, or humanitarian activities)
- be poised, articulate, and meet people easily

HOW TO NOMINATE

Candidates may be nominated by teacher organizations, administrators, students, student organizations, parents, parent groups, school patrons, or colleagues. Permission from the nominee is not required at this time. The Selection Committee will notify each teacher of his/her nomination.

NOMINATION DEADLINE IS Friday February 4, 2011

Completed forms must be delivered *only* to Shannon Tritten , *Vice-Chairman* (Bessie Ellison Elementary School) no later than 4:00 PM on Friday, February 4, 2011.

WHERE TO OBTAIN NOMINATION FORMS

Nomination forms are available in all buildings in the principal's office, or from the Division of Personnel, Board of Education (Downtown office, 10th & Felix), and on the SJSD Foundation website.

SELECTION DATE

The Teacher of the Year Selection Committee will select the St. Joseph Teacher of the Year, and the recipient will be announced during the Employee Reception in April, 2011. The St. Joseph Teacher of the Year automatically becomes the District's entry in the Missouri State Teacher of the Year competition.

2011-2012 St. Joseph Teacher of the Year Nomination Form

Please complete and submit this form* to Shannon Tritten, Bessie Ellison Elementary,
45 SE 85th Road, St. Joseph, MO 64507 no later than February 4, 2011.

1. Name of nominee: _____

2. Name, address, and phone number of nominee's school:

3. Subjects and grades he/she teaches now: _____

4. Name, address, and phone number of person or organization making the nomination:

5. Please write a short paragraph to explain your reasons for making this nomination:

*You may also submit a completed copy of this form no later than February 4, 2011 by
email to: shannon.tritten@sjsd.k12.mo.us